

TLL 2026 Sports Picture Day Guide

Date: Saturday, April 11, 2026

Location: Tracy Sports Complex, Field 1 ([955 Crossroads Dr., CA 95377](#))

Please read all information carefully to ensure picture day runs efficiently.

❖ Online Orders

If an order is placed online in advance, a **printed copy of the online order receipt must be brought to picture day.**

If the receipt is not available, parents will need to **complete a paper order form on-site with all required information.**

Online Order Link: [Ordering your Sports Pictures](#)



❖ On-Site Orders

We recommend ordering online in advance. However, if parents plan to place an order on picture day, they must:

- Arrive **at least 30 minutes before their team's scheduled photo time** to place their order
- Complete the **order form before checking in**

Important:

- Orders placed on-site using **cash or check** require a completed order form (available at the Registration Table)
- **7.75% sales tax must be added** to the total
- Make checks payable to **Jinsook Cho Thomas Photography**

- All checks will be deposited on the **next business day**
- Dishonored checks are subject to **electronic recovery and a \$35 processing fee**
- If paying by cash, exact change is required

Failure to follow these steps will delay check-in and may impact the team photo schedule.

❖ **How To Order (Credit Card)**

- Go to JinsookChoThomas.com
- Click **“Sports Picture Day Order”** (top right)
- Select items and click **“Add to Cart”**
- For packages, select add-ons (if desired) and add to cart
- For à la carte items, select required options and add to cart
- Click **“My Cart”** (top right) to review your order
- Click **“Proceed to Checkout”**
- Enter player and billing information, then click **“Next”**
- Do not select USPS shipping unless you want items shipped directly
 - Orders placed for picture day will be delivered to the league and distributed by coaches
- Complete payment by clicking **“Pay Now”**

After ordering:

- Bring your **order confirmation (printed or on your phone)**
- **Complete an order form** and bring it to the Registration Table

❖ **How to Order (Check, Cash, Zelle, or Venmo)**

- Complete the **order form**
- Add **7.75% sales tax**
- Bring the completed form to the Registration Table

Payment options:

- **Check:** Payable to *Jinsook Cho Thomas Photography*

- Deposited next business day
- \$35 fee for returned checks
- **Cash:** Exact change required
- **Zelle/Venmo:** Jinsook Thomas, (415)364-8528, jinsook@JinsookChoThomas.com
 - Send payment after you fill out the order form before you come to check in table
 - Bring payment confirmation (**printed or on your phone**) with your order form



❖ **Accurate Order Information**

All order forms must be completed **accurately and clearly**, including:

- Player name
- Jersey Number
- Team name
- Division
- Package selection

If incorrect information is provided and the order is processed based on that information, **we cannot take responsibility for errors in the final order.**

❖ **Team Picture Only Form:**

Players who do not wish to order any photos **must complete** the “**Team Picture Only Form**”

All forms must be completed **accurately and clearly**, including:

- Player name
- Jersey Number
- Team name
- Division

If incorrect information is provided and team picture processed based on that information, **we cannot take responsibility for errors in the final order.**

❖ **Coach Picture Form (Required for all coaches who would like to take a coach picture)**

Each coach must complete a **Coach Picture Form** listing all teams they coach.

This form is extremely important because:

- Coaches **do not have uniform numbers or identifying information.**
- We rely **entirely on the Coach Picture Form** to assign coaches to the correct team photos.

If incorrect information is provided, there is **no reliable way for us to correct it later.** Coaches are responsible for ensuring their information is accurate.

❖ **Be Ready and On Time**

Teams must arrive **early enough to check in and be ready** for their scheduled time.

- We **cannot photograph teams earlier than their scheduled time**
- Teams arriving too early or too late **disrupt the entire schedule**
- **If team is late**, that team will need to **wait for the next available time slot**

Your cooperation is essential to keeping the event on time.

❖ **Photo Station Access**

The photo station area is **restricted to players and coaches only.**

- Parents are **not permitted inside**

- Exception: Challenger players may receive assistance if approved by staff

The check-in table will be located outside the field, with **controlled access to the photo area**.

❖ **Respect for Staff**

Please remind parents and coaches to **treat our staff respectfully at all times**.

Our staff:

- Are hired specifically for this event
- Are trained only for their assigned roles
- May not have answers to every situation

If assistance is needed, please complete a **contact request card**, and we will follow up after picture day.

❖ **Photos Are Taken Based on Order Forms**

Our photographers will **only take photos listed on the order form**.

- If **buddy photos or multiple poses are not ordered**, they will not be taken
- If no individual photo is ordered, **one individual image will still be taken for team use**

Important:

- If you do not order before the photo is taken, **you will not have the option to choose poses later**
- We will use the image captured on picture day for any future orders

Last year, many additional photos were requested but never ordered. To maintain schedule and quality, we will **strictly follow order forms this year**.

❖ **Challenger Team**



The Challenger team has not been assigned a specific time. Players may come **any time between 8:40 AM and 1:45 PM**, and we will take their photos across all stations when they arrive.

Please note:

- Challenger players may be given **priority access to photo stations** when they arrive so that we can accommodate them properly.
- We **will not be able to photograph Challenger players between 7:30 AM and 8:30 AM**. The first hour is usually very busy, and unexpected issues may occur, so we need to keep that time strictly on schedule.

- If **less than approximately 70% of players attend**, we will **not be able to take a team photo** for the Challenger team.

❖ Makeup Picture Instructions

<p>Step 1: Link for: Sports League Picture Day Order</p>	 <p>Picture Order</p>	<p>Step 2: Link for: Sports Makeup Picture Appointment</p>	 <p>Makeup Appointment</p>
--	--	---	---

- **Reservations for Makeup Pictures**

- Makeup pictures are **by appointment only** and will take place at our photography studio in Mountain House.
The studio address will be provided in your **confirmation email after booking**.
- Please come wearing your **team uniform** (for both athletes and coaches).

- **Makeup Picture Appointment WITH Order**

If you plan to purchase individual pictures but are unable to attend the original picture day, you may schedule a makeup appointment.

Step 1:

Place your order in advance using the **Sports Picture Day Online Order link** (you may scan the QR code using your smartphone).

Step 2:

Schedule your makeup appointment. You will be required to provide your **order confirmation number** when booking.

- **Makeup Picture Appointment WITHOUT Order (Team Only Picture)**

If your athlete cannot attend the original picture day, you may schedule a **“Team Only Makeup Picture”** appointment.

- No individual order is required
- A **\$15 service fee** will apply
- This service is for adding your athlete to the **composite team photo only**

- **No-Show Fee:** If you miss your scheduled appointment, a **\$15 no-show fee** will be charged.

❖ **Please Be Kind to Our Staff**

Sports picture day is a **long and physically demanding day** for our team.

Our staff typically:

- **Arrives around 5:00 AM**
- Works continuously until **4:00–5:00 PM**

We greatly appreciate everyone's **patience, understanding, and kindness** throughout the day.

Instructions for Coaches

- Ensure all players **check in first** with an order form or Sports Picture Form
- **All players and coaches must check in**, regardless of ordering
- Players who ordered must bring:
 - Order form, or
 - Printed receipt, or
 - Order confirmation email
- Players who did not order must complete a **Sports Picture Form**

After check-in:

- Gather players together
- Notify staff when your team is ready

Important:

- Please note that Challenger players may be given **priority access to photo stations** when they arrive so that we can accommodate them properly.
- **Do not be late** for your scheduled time.
- **Do not arrive significantly earlier** than your scheduled time.
- We will **strictly follow the schedule**.

Coaches with Multiple Teams

- If coaches wear different uniforms, coaches may take **multiple coach photos**
- Photos should be taken during scheduled team times
- A **Coach Picture Form is required**

If wearing the same uniform or no coach uniform:

- Only **one coach photo** is needed
- This image will be used for all teams listed on the Coach Picture Form

We are **not responsible for errors due to incorrect form information**.

Coaches With Scheduling Conflicts

Some coaches have tight schedules between games and photos. While every effort was made to minimize conflicts, this was not always possible due to game timing.